



PORTRAIT QUALITY

- The portrait shall be not more than 6 months old.
- It shall not be larger than 45 x 35 mm (1.77 x 1.38 in) nor smaller than 32 x 26 mm (1.26 x 1.02 in) in height and width and show a close-up of the applicant's head and the top of the shoulders. The face shall take up 70-80 percent of the vertical dimension of the picture.
- The portrait shall be in sharp focus, of high quality with no creases or ink marks.
- The portrait shall show the applicant looking directly at the camera.
- If submitted as a print, it should be on high quality paper with high resolution.
- Portraits taken with a digital camera should be at high quality and resolution and be printed on photo-quality paper.

STYLE AND LIGHTING

- The portrait shall be colour neutral showing the applicant with the eyes open and clearly visible; there shall be no hair obscuring the eyes. The applicant shall be shown facing square to the camera not looking over one shoulder (portrait style).
- The head should be upright so that an imaginary horizontal line drawn between the centres of the eyes is parallel to the top edge of the picture.
- Both edges of the face shall be clearly visible.
- The background shall be plain and light coloured.
- The lighting shall be uniform with no shadows and no reflections on the face.
- There shall be no red eye.

GLASSES AND HEAD COVERS

- **Glasses:**
The portrait shall show the eyes clearly with no light reflection off the glasses and no tinted lenses. If possible, avoid heavy frames. The frames shall not cover any part of the eyes.
- **Head Coverings:**
Head coverings shall not be accepted except in circumstances which the competent State authority specifically approves. Such circumstances may be religious, medical, or cultural.

EXPRESSIONS AND FRAME

- The portrait shall show the applicant alone with no other people, chair backs or toys visible. The applicant shall be looking at the camera with a neutral expression and the mouth closed.

